

## Rowley how-to guide: **London Roman Shade**

London shades are a classic Roman style that can easily bring a modern feel to a window when fabricated with an updated pattern. Adding inset, corded pleats is a way to customize the shade with designer details. This London shade was designed to be functional, but it can also be constructed as a stationary valance.

### **MATERIALS & SUPPLIES**

#### **Rowley Products**

Hanes Classic Napped Lining	<a href="#"><b>LN48/</b></a>
Hanes English Bump Interlining	<a href="#"><b>LN14/</b></a>
R-TEX Iron-On Bonding Tape	<a href="#"><b>FT100</b></a>
Iron-On Roman Rib Tape	<a href="#"><b>RSR7/</b></a>
Solid Steel Rod - 3/8"	<a href="#"><b>BR6/</b></a>
Fabric Tubing for 3/8" Steel Rod	<a href="#"><b>RSR5</b></a>
Metal Sew-On Rings	<a href="#"><b>ST16</b></a>
R-TEC Sure-Shade™ Encased Lift Cord Shroud Tape	<a href="#"><b>ELC9/</b></a>
Soft Shade Traversing Clutch Kit	<a href="#"><b>RWKK30</b></a>
Straight Edge Ruler - 60"	<a href="#"><b>MR25</b></a>
Scissors	<a href="#"><b>CU22</b></a>
Gutermann Polyester Thread	<a href="#"><b>TG1M/</b></a>

#### **Other materials Used:**

Hack Saw  
File  
Iron  
1x4 for dust board



### **LONDON ROMAN SHADE: STEP-BY-STEP INSTRUCTIONS**

This project guide covers the steps to fabricate a London Roman shade using the Soft Shade Traversing Lift System and Sure-Shade™ Encased Lift Cord Shroud Tape. This shade finishes at 35" FW x 65" FL based on our window measurement. You will need to figure finishes and cuts based on your individual window project. Most London Shades have pleats about 5" in from the end of the mount board. See [product instructions](#) for details on this lift system.

## Cutting and Prepping the Face and Lining:

- 1 Lay out the plan to get cuts for the side hem / return plus seam allowance cut (2), for the middle section plus seam allowance cut (1) and for the pleat cuts as well as the welt or flat welt cuts.
- 2 Lining will be cut to finished shade width x finished shade length minus 7 ½".
- 3 Interlining will be cut to finished shade width x finished shade length.
- 4 Back lining band will be cut to finished shade width x 9".

## Putting the Pieces together:

- 1 Prepare the flat welt by folding each welt strip in half lengthwise and ironing to press in a crease.
- 2 Sew a row of flat welt to each side of the contrast pleat fabric.
- 3 Sew all pieces together, by placing right sides together and sewing along the seams.
  - A. You may want to lay these out first to ensure the order is correct.
  - B. Return / side hem piece – prepared pleat piece – center piece – prepared pleat piece – return / side hem piece.
- 4 Press open all seams.



- 5 Sew the back banding to the bottom of the lining piece.
- 6 Place the shade face up on the table.
- 7 Place the lining face down on the shade, centering the lining.
  - A. You will have extra shade fabric on both sides of the lining.

- 8** Sew the lining to the bottom of the shade fabric.



- 9** Place the shade face down on the table.

- 10** Lay in interlining.

- 11** Bring banded lining up the back of the shade.

- 12** Measure and iron in side hem.

- 13** Turn under 1/2" along the side hem and fuse to lining.



## Adding the Lift:

- 1** Starting 3 1/2" up from the bottom, measure and mark every 7" in the center of the pleat .

- 2** Sew a row of Encased Lift Cord Shroud Tube to the marks.



- 3 At the bottom of the row of lift, sew on a shade ring.
- 4 Pull the cord from the shroud and slide it through the ring and into an orb.
- 5 Just above the last track at the top of the shade, slide the cord out of the shroud.
  - A. The empty shroud will be caught on the dust board – the cord will go into the lift system.
- 6 Flip the shade over and fold in pleats. Pin well.

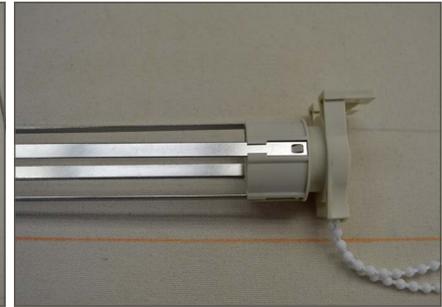
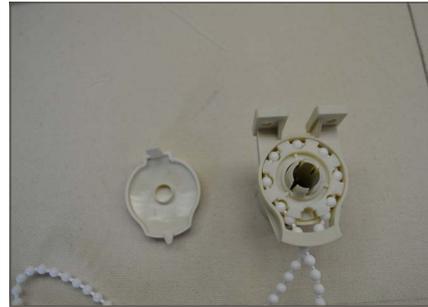
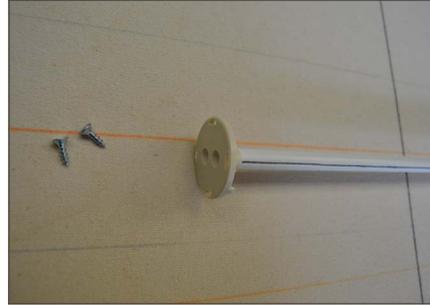


- 7 Measure and mark for finished length.
- 8 Cut a length of weight bar the width of the pleat to pleat measurement.
- 9 Cover with tubing and sew to bottom row of lift.
  - A. Now is the time to capture rows if you want any permanent folds at the bottom of the shade.

## Assembling the Lift System:

- 1 Cut the fiberglass rod 7" shorter than the finished width of the shade.
- 2 Place the rod into the drive disk and tighten screws.
- 3 Slide the spear retainer onto the rod, making sure the hollow end is toward the drive disk.
- 4 Put bead chain into clutch.
- 5 Slide either end of the spears into the groove on the clutch.
- 6 Push the spears all the way in to lock them in tight.
- 7 Slide spears through the drive disk.
- 8 Insert spears in the grooves of the spear retainer – pushing them all the way in until they lock in place.
- 9 Slide the rod brackets onto the rod.

- 10 Screw eye screws onto board.
- 11 Screw on shade stops to align with each row of lift.
- 12 Screw on brackets.



Final:



## Mounting the Shade:

- 1 Cover the dust board with lining.
- 2 Staple the shade to the mount board starting with the returns.

- 3 Staple a layer of twill tape over the raw edges to finish the board or finish in your preferred method.
- 4 Run cord up through shade stops, through eye screws (if needed) and through the belt loop in the top of the rod bracket and then to the rod, securing it to the rod with the cord clip.
- 5 Run the shade up and down a few time to test for levelness –adjust with orbs as needed.



## Installing the Shade:

- 1 Mount to wall using angle irons.
- 2 Install tension device.
- 3 Install warning tags.

